



HARRY GWALA DISTRICT MUNICIPALITY

"Together We Deliver and Grow"

OFFICE OF THE MUNICIPAL MANAGER

40 Main Street, Private Bag X501, IXOPO 3276

Tel: (039) 834 8707 Fax: (039) 834 1701

E-mail: madolon@harrygwalmunicipality.gov.za

ADVERTISEMENT

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS FOR A CONTRACT FOR THE MAYORAL RADIO SLOT FOR THE FINANCIAL YEAR 2025/2026

Harry Gwala District Municipality hereby requests for quotations from suitably experienced services providers for the contract for the mayoral radio slot.

SPECIFICATION/SCOPE

- Requesting 3 X 30 minutes radio interviews for the Mayor on the KwaZulu Natal regional radio station.
- 1. The radio station must have a listenership of minimum of 1.4 million. (Proof of listenership must be attached)
- 2. It must broadcast for a IsiZulu and English – Speaking audience.
- 3. Must cover the greater parts of Harry Gwala District and surroundings.
- 4. 3X30-minute interviews, for a financial year 2025/2026. (Period: August 2025 to June 2026). It will be 3 Radio Interviews.
- 5. The radio station must have a broadcasting licence. (A certified copy of the broadcasting licence must be attached).
- 6. A Radio station with a municipality radio programs/ show.

Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:

- Central Supplier database registration (CSD)
- The following MBD forms must be submitted with all Bids (available on our website and reception). MBD4, MBD6.1, MBD8, MBD9
- Municipal utility bill for the property rates and services for the company not older than 90 days/valid lease agreement/affidavit when your company operates from home or rural area.

- All quotations submitted must have full name(s) of company, registration number, company letterhead.

The following conditions will apply:

- Valid tax clearance certificate or SARS pin
- Prices quoted must be firm and must be inclusive of VAT (if applicable).
- All quotations submitted shall be valid for 30 days after the tender closing date.
- Your company must be registered on municipal database and central supplier database.
- 80/20 Preference points system will be used in Evaluation.

Allocation of specific goals

| Specific goals | Number of points 80/20 | Verification |
|---|------------------------|--|
| Reconstruction & Development Program goals (RDP) | | |
| Enterprise located outside of Harry Gwala District but within the KwaZulu Natal province. | 12 | Municipal utility bill: directors or co. affidavit CSD, ID copies of directors company registration CSD report Shareholders certificate |
| Enterprise located with Harry Gwala District | 8 | Municipal utility bill: directors or co. affidavit ID copies of directors company registration CSD report Shareholders certificate |

CLOSING DATE

The closing date for the bidders is **on 21 August 2024 at 12h00**. Bids must be enclosed in **SEALED ENVELOPES** and clearly labelled with the **"MAYORAL RADIO SOT on** the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipal, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered, and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

BID ENQUIRIES

All tender enquiries and all other matters shall be directed to **Mr NS TENZA on 039 834 8700** during working hours.



GM SINEKE

MUNICIPAL MANAGER