



**RE-ADVERTISEMENT  
INVITATION TO BID  
INTERNAL AUDIT SERVICES  
QUOTE NO: HGDA-CE01/16/17**

**REQUEST FOR BIDS**

Quotes are hereby invited from suitably qualified service provider to bid for Internal Audit services contract for 3 months.

This quote will be evaluated on Functionality (Experience, Key Personnel Capacity and expertise) and in terms of the 80/20 Preferential Procurement Point system and the points will be allocated as follows **80 – Price, 20 – BBEE**,

**AVAILABILITY OF DOCUMENTS**

Bid documents can be obtained from Supply Chain Unit from **25 May 2017(Re-advertisement)** at Harry Gwala Development Agency Offices at a **non-refundable cost of R100.00** per document

**DOCUMENTS TO BE SUBMITTED WITH THE BID:**

- Valid tax clearance certificate (Log in details and Pin)
- ❖ A certified copy of the most recent municipal account in which the business or directors is registered. District municipality (water) and Local municipality (rates, electricity and other services) or letter from traditional authority stating that you are staying in rural areas you don't pay for rates or letter from landlord stating that rates are not on your account but you are a tenant and you also running your company in that area.
- Company Registration with the Registrar of Companies and CC's (CK) (Cipro/CIPC).
- Certified copy of B-BBEE certificate or Sworn Affidavit( if B-BBEE Certificate or sworn affidavit is not attached or certified, preferential points won't be allocated but won't disqualify your proposal)
- Certified copies of ID's for all Shareholders as they appear on a CK.
- Registration with professional bodies SAICA, IIA and IRBA
- Central Supplier Database Registration Summary Report( unique number and supplier number)
- ❖ HGDA Supplier Database Registration if not registered

❖ **MANDATORY DOCUMENTS**

**CLOSING DATE:**

Bid documents must be submitted in a sealed envelope clearly marked with the Bid number and closing date and, dropped off in the tender box at the **Harry Gwala Development Agency Offices, Sisonke Farmers Market, Erf 2226 Portion 27, Ellerton Farm, Ixopo, 3276** by no later than **09 June 2017 before 12h00**.

Late or faxed bids will not be accepted and the Harry Gwala Development Agency reserves the right not to make an appointment. Failure to comply with the above conditions will invalidate your offer. Price quoted must be valid for 30 days

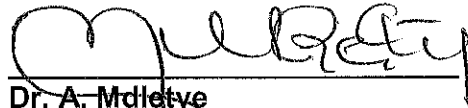
**CONDITIONS OF THE CONTRACT**

Harry Gwala Development Agency does not bind itself to accept the lowest or any proposal and reserves the right to accept the whole or any part of the proposal, HGDA also reserves the right to appoint.

**Enquiries may be directed to the following persons during office hours (08:00 – 16:30) Monday to Thursday and Friday (08:00-15:00)**

Technical Enquiries: M.A Mdletye (039 834 1510)

Procedure Related Enquiries: S. Gumede (039 834 1510)



**Dr. A. Mdletye**  
**Chief Executive Officer**

2017/05/25