



WRITTEN PRICE QUOTATIONS

REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS /PROPOSALS FOR THE FACILITATION OF TRAINING ON MUNICIPAL FINANCIAL MANAGEMENT NQF 6

Harry Gwala District Municipality hereby requests proposals from reputable, experienced and accredited Service Providers to provide sustainable training for three **(03)** Harry Gwala District Municipality employees in Municipal Financial Management NQF 6 leading to the award of a Competency Certificate aligned to Unit Standard in the South African Qualification Authority.

SPECIFICATION

The Training Provider should provide the following services:

- Training venue with refreshments
- Training Material
- Training Facilitation
- Assessment of Learners
- Moderation and uploading of results
- Certification of Learners

Training should be aligned to Unit Standard 48965

Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:

- Original valid tax clearance certificate
- Certified Copies of company or CC documents together with certified copies of members' IDs.
- Certified SETA accreditation certificate
- Company Profile.

The following conditions will apply:

- Prices quoted must be firm
- All quotations submitted shall be valid for 30 days after the tender closing date
- A signed MBD4 form must be submitted with a price written quotation (available on our website and reception)
- A certified or original valid B-BBEE status level verification certificate must be submitted to claim preference points.

- 80/20 Preference points system will be used in Evaluation.
- Your company must be registered on municipal database

CLOSING DATE

The closing date for the bidders is **on 17 February 2016 at 12h00**. Quotations must be enclosed in **SEALED ENVELOPES** and clearly labelled with the project name "**MUNICIPAL FINANCIAL MANAGEMENT TRAINING**" on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipality, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

BID ENQUIRIES

All tender enquiries and all other matters shall be directed in writing to **Mrs. PP Cele** on 039 834 8700 during working hours

Mrs A.N Dlamini

Municipal Manager